TRINITY CHRISTIAN ACADEMY
Values. Distinction. Opportunity.

International Student Program Estimated Financial Requirements and Responsibilities

In accordance with United States Immigration Law, Trinity Christian Academy must obtain reliable documentation that the student has financial resources adequate to meet expenses (tuition, fees, insurance, books, supplies and living expenses) while studying at the school. Students must prove with official documentation that funds exist at least for the student's first year of study that, barring unforeseen circumstances, adequate funding will be available from the same or equally dependable sources for subsequent years. This is the same standard that consular and Department of Homeland Security officers will use to determine a student's financial ability.

The following amounts reflect the estimated cost of tuition, student fees, course fees, books, living expenses, health insurance, and other miscellaneous expenses for the 2014-2015 academic year.

Students should have access to an ATM Credit/Debit card to pay incidental fees, personal expenses, special programs, school uniforms, etc… ***Verify with your card issuer that your ATM credit/debit card is authorized for and compatible for U.S. transactions.***

REQUIRED STUDENT TUITION AND FEES:

Application Fee	$ 700.00	(Non-refundable, paid at the time of application)
International Tuition:	$ 10,375.00	
Lunch Stipend[1]:	$ 900.00	(Optional, non-refundable)
Health Insurance[2]:	$ 1,000.00	(Optional, non-refundable)
Administration of Homestay:	$ 8,500.00	
Total Estimated Payment to School:	**$ 21,475.00**	(Includes all listed tuition and fees above)
Total Estimated Annual Expense[3]:	**$ 31, 475.00**	(Includes Cost of Living Expense)

[1]**Lunch Stipend:** This optional fee is offered to all international students and provides a $5.00 lunch/snack allowance for every day that school lunch is offered. Students who opt out of the lunch stipend are responsible to purchase lunch at school or purchase lunch supplies through use of personal funds. *This fee is non-refundable.*

[2]**Health Insurance:** International students who attend Trinity Christian Academy are required to have health insurance. Students must present proof of valid health insurance as part of the registration process. If no proof of health insurance is provided the Trinity Christian Academy will purchase health insurance, through a private agency, for the student and will bill the student accordingly.

[3]**Cost of Living Expense:** Below are a few examples of cost of living expenses which your student will encounter while living in the U.S. Cost of Living Expenses are different for each family and student as each has different spending habits and budgets. The below amounts represent an estimate and do not reflect every situation. Rather, it is designed to provide parents helpful information in preparing their student for success in American culture and the school environment.

Personal Items, clothing, school uniforms, school supplies, etc..:	$5,000.00
Social activities, extracurricular activities, co-curricular activities, etc…:	$2,500.00
Miscellaneous items such as cell phone, Dr. Visits, etc…:	$2,500.00
	$10,000.00

The total program cost is guaranteed not to increase by more than 5% each year.

International Student Program Acceptance of Financial Responsibility

Withdrawal Policy: Enrollment at Trinity Christian Academy is for the entire school year. Withdrawal by parental choice does not relieve the financial responsibility for the full year's tuition; *all tuition and fee payments are non-refundable*. Trinity Christian Academy is unable to make refunds for early withdrawals.

Should Trinity Christian Academy terminate the student's enrollment for academic or behavioral reasons there will be no refund of tuition. Enrollment may be terminated at any time at the discretion of the administration based on academic or behavioral concerns. Falsified documentation also constitutes reason for termination of student enrollment.

All outstanding bills must be paid and all textbooks and Trinity Christian Academy materials must be returned before school records, grades, transcripts, or I-20 paperwork will be released to any other school or institution.

Students in the TCA Homestay Program who withdraw early from the school are eligible to receive a refund of 50% of the Administration of Homestay *within the first three weeks of their involvement in the TCA Homestay Program.* Once three weeks have passed the Administration of Homestay payment becomes non-refundable.

Tuition and Fee Payments: (non-refundable unless TCA is unable to enroll the student):
Parents must pay the *annual balance of all tuition and fees* for the upcoming school year on or before July 15th. Tuition and fees must be paid in full, for the entire school year, by this date or the student's account will be subject to late fees.

Payment Methods: Checks made payable to Trinity Christian Academy

Online Payments made through the school website at www.tcajax.org.

We accept Visa, MC, Discover, and American Express credit and debit cards.

Note: ***Verify with your card issuer that your ATM credit/debit card is authorized for and compatible for U.S. transactions.***

Wire transfer

When transferring funds, please include the student's name as a memo to the bank so that the funds can be correctly attributed to the student's account and late fees can be avoided. Use the Wire Transfer Instructions to complete the transfer. If you encounter difficulty with the wire transfer, please use the other forms of payment to avoid late fees.

Receipts: Sent within ten days of receipt of funds. Receipts are sent to the person(s) or agency that sent payment.

Late Fee: A late fee of $500.00 will be added to the student's tuition and fees statement if not received in full by July 15th for fall enrollment or December 15th for spring enrollment.

Acceptance of Financial Responsibility

Parents agree that, if any payment is not made within twenty (20) days of the date due, the school may, at its option, suspend the student or refuse to enroll the student. The school is under no obligation to provide educational services or activities after payment becomes past due. Also, payment of all amounts owed is required before the school will provide any certificates or diplomas or permit the student to participate in any events, activities, ceremonies, including graduation. Further, payment of all amounts owed is required before the school will release any records, transcripts, or I-20.

Parents agree that they have each read the above terms, that they understand the above, and that they each agree with the terms above. Parents further agree that they are jointly responsible for the timely payment of all tuition, fees, and other amounts owed.

_____ _____

Signature of Parent/Guardian Date

_____ _____

Signature of Parent/ Guardian Date